

DIY Guide
Guidance for School Governors

Governing Body – Corporate Responsibility

1. Authority rests with the whole governing body not with individual governors.
2. Collective responsibility must be taken for all the decisions of the Governing Body including those delegated to an individual (e.g. the Headteacher / Chair) or committee.
3. How individual governors vote, is confidential to the governing body and not recorded in minutes.
4. The chair can act on behalf of the governing body in exceptional circumstances, but must inform the whole governing body at the earliest opportunity.

Staff and parent governors:

- do *not* have to try to represent the views of the groups that elect them. They are *representative* staff / parents rather than representatives *of* staff / parents.
- when decisions have to be made by the governing body, each governor is free to vote in accordance with his/her own views.