

Health & Safety Schools Newsletter



From: Doug Brady - Health & Safety Advisor

To: All schools

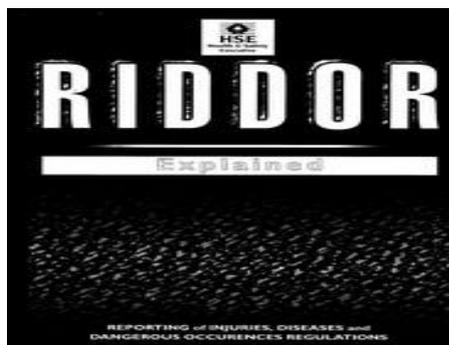
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RIDDOR



2012 change

From 6 April 2012, the over-three-day reporting requirement for people injured at work will change to more than seven days. From then, you only have to report injuries that lead to a worker being incapacitated for **more than seven consecutive days** as the result of an occupational accident or injury (Not counting the day of the accident but including weekends and rest days). The report must be made within 15 days of the accident.

Incapacitation means that the worker is absent, or is unable to do work that they would reasonably be expected to do as part of their normal work.

You must still keep a record of the accident if the worker has been incapacitated **for more than three consecutive days**.

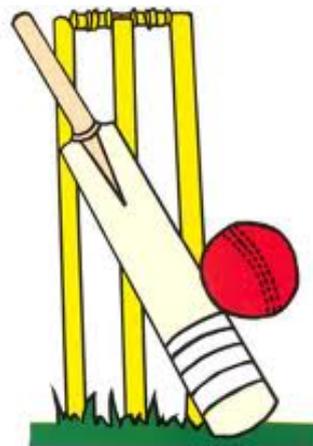
Our existing online incident reporting system should be used to report all incidents/accidents

All other aspects of "RIDDOR" reporting remain the same.

If you require any further clarification on "RIDDOR" then please contact:

Doug.Brady@bracknell-forest.gov.uk

INJURIES IN SCHOOLS



We are often asked the following questions

Are accidents to pupils sustained in PE lessons reportable under RIDDOR?

Yes, but only if the pupil is seriously injured or taken to hospital for treatment of the injury and the accident arose out of or was connected to the school's work.

For example, the accident arose because of poor organisation or supervision arrangements, the equipment or the condition of the premises, e.g. a potholed tarmac surface.

Are sporting injuries reportable?

No, if the injury arose out of the normal participation of the activity. Injuries should be reported if they were due to defective equipment or failings in the organisation and management of an event.

Powered perimeter gates



Children and Building Sites



Fatal accidents have occurred at other local authorities involving children who became trapped in powered gates due to:

- Their presence at the closing edge was not detected; and
- The closing force of the gate when they obstructed it was too high.

The Health and Safety Executive has issued two Safety Notices giving some details on the risks and the protection methods needed. These Safety Notices and action schools can take to help them comply with their legal duties are available on this website:

[Powered Gates](#)

If your building has powered gates or you may be considering them in the near future then the following website provides provides information on:

- Best practice to ensure a safe automated gate installation
- "CE" compliance
- Safety checklists
- Additional Safety considerations
- Links for further guidance and information.

[Gate safe](#)

The school Easter holidays are almost here and there is a lot of construction work taking place around the Borough.

The following practical advice for staff parents and contractors will help keep children safe this Easter and future holidays:

- Warn children against playing in dangerous areas, including building sites;
- Make sure you know where your children are going, and when they will be back;
- Encourage them to play only in safe areas such as playgrounds;
- Contractors should watch out for children playing around sites; if you see children, stop work and make sure they are off-site before you begin again;
- Lay heavy objects on the ground or fix them firmly upright so they cannot fall onto children and injure them;
- Secure sites adequately when finishing work for the day;
- Never allow children to play with or ride on construction plant machinery.