

Managed Move Agreement

Agreement for:	
Date of meeting:	

Agreement between	
Main School	
Subsidiary/ receiving School	
Parent	
Pupil	

This pupil is being supported by a placement in..... .
 The Managed Move is supported by parents and the pupil will be supported in the receiving School by(designated staff member)

The receiving School will explain the expected behaviour, their Behaviour Policy and the school's Code of Conduct.

The receiving School agrees:

1. To support the integration of into his/her new placement.
2. Maintain regular contact with parents / carers, main school and other agency staff.
3. Take part in regular reviews, which will be attended by all those signing this agreement.
4. To take full responsibility for all attendance and pastoral care of whilst attending their school.

The main School agrees to:

1. Keep the pupil on roll and record attendance on the register.
2. Take part in regular reviews, which will be attended by all those signing this agreement

Success Criteria- *to be determined with the pupil, in agreement with the home and host schools*

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Actions	When/where?	By whom

Key dates

Meeting	Date	To be attended by	To be held at
Review meeting 1			
Review meeting 2			
Review meeting 3			
Final review meeting			

Timescale for integration

Start date:	Times of day to be attended	Number of lessons to be attended
Week 1		
Week 2-3		
Week 4-6		
Week 6-12		

Signed Agreement

	Name	Signature
Pupil		
Parent or Guardian		
Main School Lead		
Receiving school Lead		

Managed Move: Review Meeting Minutes



Attendees:	
Date:	
Location:	

Progress towards targets
Feedback from staff
Support being offered to pupil from school and any other agencies
Agreed action points